Need help with a Race or Running related event?

What Run Oxford CAN do for your event:

1. Provide 2-4 Race Assistants (RA’s) to help guide you through race prep and the race day experience (additional assistance dependent on lead time and Run Oxford member availability)

2. RA’s will:
   a. Set-up and take down cones and directional arrows for races up to a 10k in distance
   b. Provide up to 6 spigot coolers & 4 finish line coolers for water (No Ice)
   c. Aid in registration and packet pick up (if applicable)
   d. Pre-race announcements
   e. Start the race
   f. Award presentations
   g. Promote your race via social media once all details are finalized and race permit obtained
   h. Provide a Run Oxford door prize

Optional Services depending on Run Oxford availability:

1. Develop your race route and assist in applying for the race permit
2. Serve as liaison between your organization and OPD/UPD
3. Provide bibs & safety pins for untimed events depending on availability in our supplies
4. Provide lead cyclist for route
5. Provide course marshals (depending on Run Oxford member availability)

What Run Oxford CANNOT DO:

1. Provide online registration
2. Run Oxford mainly uses racesonline.com and recommend you contact them.
3. Provide professional timing
   a. Options include: Start 2 Finish, Starting Gun Events, Best Times Event Timing, Velocity Race Timing, and many others online.
4. Provide t-shirts, race awards, food, drinks, cups, tables, trash cans, race bags, packet stuffers, etc.
5. We recommend: Ink Spot, Oxford Printwear, University Sporting Goods, & DocuMart
6. Provide enough volunteers to cover your entire event

**Run Oxford’s Guidelines when Assisting with Community Events:**

1. We limit our events to 6 per year (3 Run Oxford events + 3 outside additional races).
2. We ask for a 6-month notice. First, check the Race Calendar on oxfordmsrunners.com.
3. All bookings are decided on a case-by-cases basis by the Run Oxford board and volunteer availability.
4. The City of Oxford does not do multiple race permits on the same weekend.
5. Allow Run Oxford to set up a tent/booth promoting Run Oxford membership and merchandise.
6. Allow Run Oxford to place promotional material in your packets.
7. Include the Run Oxford logo on any flyers, t-shirts or other advertisements for your event